

HUMBERSIDE POLICE AUTHORITY

ANNUAL GENERAL MEETING

20 June 2006

PRESENT:-

Elected Members:- Councillors Black, Brady, De Freitas, Phillips, Rudd, Stroud, Tress and Uzzell.

Magistrate Members: - Mr C Palmerley JP, Mr A Smith JP, and Mr R Stuart JP.

Independent Members:- Ms A Branton MBE, Ms H Groves, Mr J Shipley and Mr G Southern.

Officers: - Mr J Bates, Director of Performance and Resources, Mr Neil Kingston, Assistant Chief Executive, Mr T Hollis, Chief Constable, Mr J Mabbett, Consultation and Partnership Manager, Mr P Wainwright, Performance and Resources Manager, Mr R Gray, Performance and Resources Officer and Ms S Blair, Better Times Ltd.

The Authority met at Pacific Exchange, Kingston upon Hull.

- 1** **APPOINTMENT OF CHAIR** – Moved by Councillor Phillips and seconded by Councillor Black, that Councillor Stroud be elected as Chair.

Moved by Councillor De Freitas and seconded by Councillor Uzzell, that Councillor Tress be elected as Chair.

A secret ballot was conducted by the Director of Performance and Resources and it was

Resolved – That Councillor Stroud be appointed Chairman of the Humberside Police Authority for the ensuing year.

Councillor Stroud then took the Chair.

- 2** **DECLARATIONS OF INTEREST/OFFERS OF GIFTS OR HOSPITALITY** – The Chairman reminded Members of the need to record any personal or prejudicial interest in items on the agenda and to disclose any relevant receipt or offering of gifts or hospitality.

No interests were declared or disclosures made.

- 3 **APOLOGIES** – Apologies for absence were received from Mr Abdul Rahman and Councillor Brookes.

- 4 **APPOINTMENT OF VICE CHAIR** – Moved by Councillor Phillips and seconded by Councillor Brady, that Ms Branton MBE be elected as Vice Chair.

Moved by Councillor De Freitas and seconded by Councillor Uzzell, that Councillor Tress be elected as Vice Chair.

A secret ballot was conducted by the Director of Performance and Resources and it was

Resolved – That Ms Branton MBE be appointed Vice Chair of the Humberside Police Authority for the ensuing year.

MS BRANTON – The Chairman reported that Ms Branton had been awarded an MBE in the Queen's Birthday Honours List for her services to neighbourhood watch. Members of the Authority joined the Chairman in congratulating Ms Branton on this achievement.

- 5 **MINUTES** – **Resolved** – That the minutes of the meeting of the Authority held on 16 May 2006, having been printed and circulated amongst Members, be taken as read and correctly recorded and be signed by the Chairman.

- 6 (1) **UPDATE ON THE MINUTES** – The Director of Performance and Resources circulated a briefing note detailing the developments and meetings that had taken place regarding Police Force restructuring since the last meeting of the Authority. He referred particularly to the letter from the Home Secretary of 19 June 2006 which advised that, whilst he remained committed to the creation of strategic police forces he would not now be laying orders before Parliamentary recess, other than for Lancashire and Cumbria, and that the deadline for objections from this and other wave 2 areas would be extended beyond 11 August 2006. No revised date had been set. The Director of Performance and Resources outlined the concerns regarding finance and accountability and indicated that precept harmonisation was now a major worry. He advised that unless grants were forthcoming there would be significant shortfalls which, in the absence of additional resources, could only be met from reductions in expenditure and cutbacks in services. He referred to the discussions that had been taking place at a regional level, particularly in respect of protective services, and sought delegated authority for the Chief Executive to work with counterparts in the other three Authorities to consider structures that might facilitate joint scrutiny and decision making with a view to ensuring that proposals could be

introduced at an early stage.

Resolved – (a) That the update be noted, and (b) that the Director of Performance and Resources be authorised to work with counterparts in the other three Authorities to consider structures that might facilitate joint scrutiny and decision making with a view to ensuring that proposals could be introduced at an early stage.

- 7 **(2) ACTION SCHEDULE** – Members received a rolling schedule of actions arising from previous meetings of the Authority which provided an update on completed actions.

Resolved – That the action schedule be noted.

- 8 **MINUTES – Resolved** - That the minutes of the meetings of the Performance Scrutiny Committee held on 2 May 2006 and the Audit and Strategy Committee held on 23 May 2006, having been printed and circulated amongst Members, be taken as read and correctly recorded and be signed by the Chair of the relevant Committee.

- 9 **(3) MEMBERSHIP OF HUMBERSIDE POLICE AUTHORITY 2006/2007** - The Chief Executive submitted a report providing information on the membership of the Authority and requested that Members be nominated to answer questions raised at the Unitary Authority meetings in relation to the discharge of the functions of the Police Authority.

Resolved – (a) That the current membership of the Authority be noted, and (b) that the following elected representatives be authorised to answer questions raised by Members of their Council in relation to the work of the Police Authority :-

East Riding of Yorkshire	Councillor Stroud
Kingston upon Hull	Councillor Uzzell
North East Lincolnshire Council	Councillor De Freitas
North Lincolnshire Council	Councillor Phillips

- 10 **(4) ANNUAL ACCOUNTS** - The Director of Performance and Resources and the Chief Constable submitted a joint report that sought approval for the 2005/06 Annual Accounts.

The Director of Performance and Resources thanked officers in the Force for their work on the accounts. He advised that the accounts were subject to external audit and made specific reference to (i) the level of balances; (ii) pensions issues; (iii) the Statement on Internal Control; (iv) health and safety issues, and (v) internal control issues identified by Divisional Commanders,

Branch Managers and Senior Officers.

Resolved – (a) That the Annual Accounts for 2005/06 be approved; (b) that a further report be submitted following completion of the external audit, and (c) that the Director of Performance and Resources and those officers within the Force, involved in the production of the Annual Accounts, be thanked for the work.

- 11 **(5) APPOINTMENT OF MEMBERS TO COMMITTEES, WORKING GROUPS AND OTHER INTERNAL BODIES** – The Chief Executive submitted a report requesting the Authority to determine the membership of its Committees, Working Groups and other internal bodies.

The Chairman advised that discussions were ongoing with the Staff Association and Trade Unions regarding possible improvements to the current Staff Liaison Committee arrangements.

The Chief Constable referred to the Operation Vanguard Programme Board and advised that following a visit to the Police Standards Unit on 9 June, it had become clearer what was required in order to achieve disengagement. These actions focussed around volume crime and sanction detections, with a particular emphasis on Hull. It had therefore been decided that Operation Vanguard would cease and from 1 July Operation Pegasus, which would provide a tight focus on issues in relation to disengagement, would commence. He advised that Detective Chief Superintendent Hunter would be the Senior Investigating Officer on this project and terms of reference for the group would be submitted to the next meeting of the Authority.

Resolved – (a) That the membership of the Committees, Working Groups and other internal bodies for the period up to the 2007 annual meeting be as follows:-

Committee	Membership 2006/2007
Audit & Strategy Committee (Quorum 4 members - Committee of up to 9 members)	Councillor Brady Councillor Brookes Mr Palmerley, JP Councillor Phillips Councillor Rudd Mr Shipley Mr Southern Councillor Stroud Mr Stuart, JP
Note – the chair of the Authority cannot chair the above Committee during the consideration of audit matters	
Performance Scrutiny Committee (Quorum 4 members –	Mr Abdul Rahman Councillor Black

Committee of up to 9 members)

Councillor De Freitas
Mrs Groves
Councillor Rudd
Mr Smith, JP
Mr Southern
Councillor Tress
Councillor Uzzell

Consultation & Partnership Committee

(Quorum 4 members –
committee of up to 9 members)

Mr Abdul Rahman
Ms Branton MBE
Councillor Brookes
Councillor De Freitas
Mr Palmerley, JP
Councillor Phillips
Councillor Stroud
Councillor Tress
Councillor Uzzell

Staff Liaison Committee

(Quorum not required –
advisory powers only)

Councillor Brady
Councillor De Freitas
Mr Palmerley, JP
Councillor Stroud
Councillor Tress

Personnel Committee

(Quorum 4 members -
committee of up to 9 members)

Councillor Black
Councillor Brady
Ms Branton MBE
Mrs Groves
Mr Shipley
Mr Smith, JP
Councillor Stroud
Mr Stuart, JP
Councillor Uzzell

Chief Officers' Appointments Panel

(Quorum 5 members) Panel
to be appointed on an annual
basis in accordance with minute 2007
(b) of the Police Authority. Panel
to comprise the Chair of the Authority,
three elected members,
one independent member and one

Ms Branton MBE
Mr Palmerley, JP
Councillor Phillips
Councillor Rudd
Councillor Stroud
Mr Stuart, JP
Councillor Tress

Magistrate member as a minimum and one other from the three groups of the Authority.

Selection Panel for the Appointment of Independent Members

(Determination of long list sent to the Home Office)

The Chair and two independent members who are not members of the Police Authority

One member is to be a representative of the Home Office, currently Maureen Foers

The third member is nominated by the above members, currently David Taylor

Independent Members Appointments Panel

(Final selection from shortlist)
(Quorum – 3 members, not to include independent members)

Councillor Black
Councillor Rudd
Councillor Stroud
Mr Stuart, JP
Councillor Tress

Selection Panel for the Appointment of Lay Justice Members

The Chair and two independent members who are not members of the Police Authority.

One member to be a representative of the Home Office, currently Maureen Foers.

The third is nominated by the above members, currently David Taylor.

Lay Justice Members Appointments Panel

(Final Selection from Shortlist)
(Quorum – 3 members, not to include Magistrate Members)

Ms Branton MBE
Mrs Groves
Mr Shipley
Councillor Stroud
Councillor Uzzell

Police Appeals Tribunal

All members of the Authority on a rota basis in alphabetical order.

Standards Committee

(Quorum 3 members, 2 lay members and 1 police authority member)

Councillor Brady
Councillor Rudd

WORKING GROUPS

Performance and Resources Progress Group

All Members of Performance Scrutiny Committee.
Chairman of the Authority.
Chair of Audit and Strategy Committee.
Chair of Consultation and Partnership Committee.

Independent Advisory Groups (IAG)

Force IAG

Ms Branton MBE
(substitute Councillor Tress)

A Division IAG

B Division IAG

C Division IAG

D Division IAG

Councillor Brookes
Councillor Phillips
Councillor Rudd
Councillor Uzzell

Lead member for Independent Custody Visiting

Ms Branton MBE

Shift Arrangements Project Board

Mr Palmerley, JP

Hate Incidents Implementation Board

Ms Branton MBE

Operation Vanguard Programme Board

Councillor Tress
Mr Southern
Chief Executive

Call Handling Project Board

Mr Palmerley, JP
Chief Executive

Force Audit Board

Mr J Shipley
Mr Southern
Chief Executive

Data Quality Audits

Mr J Shipley

	Councillor Rudd
Force Custody Board	Ms Branton MBE
Force Training and Supervision Board	Mr Smith, JP
Incident Handling Improvement Team	Ms Branton MBE Mr Palmerley, JP Councillor Tress
PNC Compliance Steering Group	Chief Executive
ANPR Implementation Board	Cllr Tress (substitute Mr Stuart, JP)
Health and Safety Committee	Ms Branton MBE
Professional Standards Board	Chief Executive
NCPE Implementation Group	Chief Executive
Quality of Service Steering Group	Ms Branton MBE Chief Executive
Force Diversity Group	Mr Abdul Rahman Councillor Uzzell Chief Executive
Neighbourhood Policing Project Board	Ms Branton MBE Chief Executive
Stop and Search Board	Mr Palmerley, JP Chief Executive
Stop and Search User Group	Mr Palmerley, JP Chief Executive
Estates Strategy Board	Mr Stuart, JP
HR Project Board	Mr Smith, JP
Deputy Chief Constable's Performance Challenge Meetings	Chair and Vice Chair of Performance Scrutiny Committee Chief Executive

Divisional Performance Challenge Meetings

A Division	Councillor Brookes Councillor Tress
B Division	Mrs Groves Councillor Phillips
C Division	Councillor Tress Councillor Rudd
D Division	Councillor Black Councillor Brady Councillor Uzzell,

and (b) that the Chief Executive, in consultation with the Chairman of the Police Authority be authorised to make appointments to Operation Pegasus if necessary.

- 12 **(6) APPOINTMENT OF CHAIRS AND VICE CHAIRS TO COMMITTEES/PANELS 2006/2007** – The Chief Executive submitted a report requesting the Authority to make appointments of Chairs and Vice Chairs to Committees and Panels for the period up to the annual meeting 2007.

The Chairman advised that the Independent Members of the Standards Committee were due for reselection and that this process was due to commence in the near future.

Resolved – (a) That Mr Stuart, JP and Councillor Rudd be appointed Chair and Vice Chair, respectively, of the Audit and Strategy Committee; (b) that Councillor Tress and Councillor Rudd be appointed Chair and Vice Chair, respectively, of the Performance Scrutiny Committee; (c) that Ms Branton MBE and Mr Palmerley, JP be appointed Chair and Vice Chair, respectively, of the Consultation and Partnership Committee; (d) that the Chairman and Vice Chair of the Authority be appointed Chair and Vice Chair, respectively, of the Staff Liaison Committee; (e) that Mr Smith, JP and Councillor Uzzell be appointed Chair and Vice Chair, respectively, of the Personnel Committee; (f) that the Chair of the Authority be appointed Chair of the Selection Panel for the Appointment of Chief Officers; (g) that a Chair be appointed at each meeting of the Independent Members' Appointments Panel; (h) that a Chair be appointed at each meeting of the Lay Justice Appointments Panel, and (i) that the Chair and Vice Chair of the Standards Committee be elected following the reselection process.

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(7) REPRESENTATION ON POLICE AUTHORITY CRIME AND DRUG TEAMS AND POLICE AUTHORITY NEIGHBOURHOOD PANELS 2006/2007

– The Chief Executive submitted a report asking the Authority to appoint a Member and a substitute Member to each of its Crime and Drug Teams and Neighbourhood PANELs.

Resolved – (a) That the following appointments be made for the period up to the 2007 annual meeting:-

PACDT/PANeI	Police Authority Member	Substitute
A Division – PACDTs		
Cleethorpes North	Councillor Brookes	Councillor De Freitas
Cleethorpes South	Councillor Brookes	Councillor De Freitas
Grimsby North	Councillor De Freitas	Councillor Brookes
Grimsby South	Councillor De Freitas	Councillor Brookes
Immingham	Councillor De Freitas	Councillor Brookes
B Division - PANELS		
Barton	Ms Branton	Councillor Phillips
Brigg	Mrs Groves	Councillor Phillips
Epworth	Councillor Phillips	Mrs Groves
Scunthorpe East	Mr Ali	Councillor Phillips
Scunthorpe North	Mr Ali	Councillor Phillips
Scunthorpe West	Councillor Phillips	Mr Ali
C Division - PANELS		
Beverley	Paul Wainwright	Councillor Rudd
Bridlington	Councillor Stroud	Councillor Rudd
Cottingham	Councillor Stroud	Councillor Rudd
Driffield	Councillor Rudd	Councillor Stroud
Goole	Councillor Rudd	Councillor Stroud
Haltemprice	Victoria Wise	Councillor Tress
Hedon	Councillor Uzzell	Ms Branton MBE
Hessle	Councillor Tress	
Hornsea	Councillor Rudd	Councillor Stroud
Howden	Ms Branton MBE	Councillor Rudd
Hunsley	John Mabbett	Councillor Tress
Pocklington	Councillor Rudd	Councillor Stroud
Withernsea	Councillor Stroud	Councillor Rudd

(b) that Ms Branton MBE be appointed to oversee the review of consultation arrangements in D Division.

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(8) REPRESENTATION ON EXTERNAL ORGANISATIONS 2006/2007 –

The Chief Executive submitted a report requesting the Authority to determine its representation on external organisations for the period up to the 2007

annual meeting and to approve the payment of travel and subsistence allowances for attendance at meetings of those organisations.

Resolved – (a) That the following representatives be appointed to external organisations for the period up to the 2007 annual meeting:-

Organisation	Representative to 2007
Humberside Association of Neighbourhood Watch Groups Executive Committee	Councillor Uzzell
Yorkshire Crimestoppers	Mr Palmerley, JP
APA Plenary Meetings	Chairman (substitute Vice Chair)
 <u>APA Policy Group Representation:-</u>	
Performance Management	Councillor Tress
Neighbourhood Policing	Ms Branton MBE
Race and Diversity	Mr Abdul Rahman
Human Resources	Mr Smith, JP (substitute Councillor Uzzell)
Financial Resources	Mr Southern
Science and Technology Policy Group	Mr Stuart, JP
 <u>APA Member Networks:-</u>	
Efficiency (EMLIN)	Councillor Tress
Bureaucracy	Mr Shipley
Information Management (IM)	Councillor Tress Chief Executive
Black and Ethnic Minority (BEM)	Mr Abdul Rahman
Health and Safety (HEMLINE)	Ms Branton MBE
Training Liaison (TRAMLIN)	Chief Executive

Professional Standards	Mr Stuart, JP
APA CJS Task Group	Mr Smith, JP
APA Stop and Search Sub Group	Mr Palmerley, JP

(b) that the Authority approves payment of travel and subsistence allowances for attendance at meetings of external organisations.

- 15** **(9) CRIME AND DISORDER REDUCTION PARTNERSHIPS** – The Chief Executive submitted a report requesting the Authority to identify and appoint lead Members and substitutes to each of the four Crime and Disorder Reduction Partnerships within the Humberside Police area.

Resolved – (a) That the following lead members and substitute members be appointed for the period up to the 2007 Annual Meeting:-

CDRP Board	Member/Substitute
Kingston upon Hull (CitySafe)	Councillor Uzzell (substitute Councillor Black)
North Lincolnshire (Safer Neighbourhoods)	Councillor Phillips (substitute Mrs Groves)
East Riding of Yorkshire (Safe Communities)	Councillor Rudd (substitute Councillor Stroud)
North East Lincolnshire (Safer Communities)	Councillor De Freitas (substitute Councillor Brookes)

- 16** **(10) PROPOSED SCHEDULE OF MEETINGS AND INFORMATION SESSIONS 2006/2007** – The Chief Executive submitted a report requesting the Authority to approve a schedule of Police Authority meetings, Committee meetings and information sessions for the 2006/2007 municipal year.

It was indicated that some of the proposed information sessions clashed with Divisional Challenge meetings and it was reported that attempts would be made to resolve this issue.

Resolved – That the schedule of meetings and information sessions for 2006/2007 be agreed as follows:-

COMMITTEE**TIME****Police Authority**

19 September 2006	10:15am
19 December 2006	10:15am
13 February 2007 (Special Meeting)	10:15am
20 March 2007	10:15am
24 April 2007	10:15am
19 June 2007 (AGM)	10:15am

Staff Liaison

19 September 2006	10:00am
19 December 2006	10:00am
20 March 2007	10:00am
24 April 2007	10:00am

Audit and Strategy

12 September 2006	10:15am
12 December 2006	10:15am
13 March 2007	10:15am
12 June 2007	10:15am

Performance Scrutiny

25 July 2006	10:15am
31 October 2006	10:15am
30 January 2007	10:15am
1 May 2007	10:15am

Consultation and Partnership

5 September 2006	10:15am
5 December 2006	10:15am
6 March 2007	10:15am
5 June 2007	10:15am

Personnel Committee

11 July 2006	10:15am
10 October 2006	10:15am
9 January 2007	10:15am
10 April 2007	10:15am

Standards Committee

17 October 2006	10:15am
17 April 2007	10:15am

Members' Information Sessions

26 September 2006	Visit
24 October 2006	Visit
28 November 2006	TBC
16 January 2007	Priorities Workshop
17 January 2007	Resources Workshop
20 February 2007	TBC
27 March 2007	TBC

- 17 **(11) IMPACT OF FORCE AMALGAMATION AND POLICE AND JUSTICE BILL 2006 ON BEST VALUE PROGRAMME** – The Chief Executive and Chief Constable submitted a joint report that outlined the impact of the draft Police and Justice Bill 2006 (due to be placed in statute in Autumn 2006) and proposed Force Amalgamation on the Best Value Programme.

Resolved – (a) That the report be noted; (b) that the cessation of the Best Value Steering Group be agreed, and (c) that the function be included within the terms of reference of the Force Audit Board.

- 18 **(12) HEALTH AND SAFETY – CHANGES TO PERSONNEL COMMITTEE** – The Chief Executive submitted a report that outlined proposals to include Force Health and Safety issues within the Terms of Reference for the Personnel Committee.

Resolved – (a) That the Personnel Committee Terms of Reference be amended to include “To consider, as necessary, any issues in relation to Health and Safety matters”; (b) that the Personnel Committee receive an annual overview report on health and safety compliance, and (c) that the Personnel Committee receive issues on an ad hoc basis in respect of health and safety issues requiring determination from Members.

- 19 **(13) NEIGHBOURHOOD POLICING FUND – THE CHANCELLOR’S ANNOUNCEMENT** – The Chief Constable submitted a report that detailed the impact of the recent announcement by the Chancellor on the accelerated roll out of Police Community Support Officer appointments. Attached at Appendix 1 to the report was a copy of the Home Office letter dated 10 May 2006.

Members referred to the additional £1.39m of funding and it was suggested that a subsequent report should be submitted to the Police Authority

highlighting how it was planned to invest this money. Members referred to the number of PCSOs that could be funded from this additional allocation and the Director of Performance and Resources advised that the 5 year forecast would be revised to take account of the additional funding.

Resolved – That the report and letter be noted and it be agreed that the three criteria to access the additional funding can be met and a formal written response to the Home Office be approved.

URGENT ITEM – The following matter, minute 20, was considered after the Chair had decided it was urgent due to timescales imposed.

- 20 **(14) SINGLE NON EMERGENCY NUMBER – HOME OFFICE SPONSORED VISIT TO NEW YORK** – The Chief Constable submitted a report that sought approval for one member of staff to attend the Home Office sponsored visit to 311 call centres run by Police and Local Authorities in New York between 16 and 20 July 2006.

Resolved – That approval be given to one member of staff to attend the Home Office sponsored SNEN visit to New York in July 2006.

- 21 **EXCLUSION OF PRESS AND PUBLIC** – **Resolved** - That in accordance with the provisions of Section 100 (A) (4) of the Local Government Act 1972 the public (including the press) be excluded from the meeting for the following item of business, minute 22, on the grounds that it may involve the likely disclosure of exempt information as defined in paragraph 8 of Part 1 of Schedule 12A of the Local Government Act 1972.

- 22 **(15) PROCUREMENT OF MICROSOFT SOFTWARE** – The Chief Constable submitted a report that sought approval to procure licences for Microsoft Software.

Resolved – That approval be given to enter into the Home Office Microsoft Agreement (HOMA) for the provision of Microsoft Licences for a 3 year period commencing May 2006 at a total estimated cost over 3 years of up to £650k in line with paragraph 6(vi) of financial Standing Orders relating to contracts in that HOMA is a recognised framework agreement for the Police Service.