

HUMBERSIDE POLICE AUTHORITY

ANNUAL GENERAL MEETING

19 June 2007

PRESENT:-

- Elected Members:-** Councillors Black, De Freitas, Hull, Kirk, Matthews, Parsons, Rudd, Uzzell, Vickers
- Magistrate Members: -** Mr C Palmerley JP, Mr A Smith JP, and Mr R Stuart JP.
- Independent Members:-** Ms A Branton MBE, Mr G Doherty, Ms H Groves, Mr J Shipley and Mr G Southern.
- Officers: -** Ms S Ismail, Chief Executive, Mr J Bates, Director of Performance and Resources, Mr Neil Kingston, Assistant Chief Executive, Mr T Hollis, Chief Constable, Mr J Crosse, Assistant Chief Constable (OS), Detective Chief Superintendent D Hunter, Mr P Wainwright, Performance and Resources Manager, Mr R Gray, Performance and Resources Officer and Ms S Jones, Better Times Ltd.

The Authority met at Pacific Exchange, Kingston upon Hull.

The Chief Executive opened the meeting by welcoming Members particularly those new to the Authority.

- 1 **DECLARATIONS OF INTEREST/OFFERS OF GIFTS OR HOSPITALITY** – The Chief Executive reminded Members of the need to record any personal or prejudicial interest in items on the agenda and to disclose any relevant receipt or offering of gifts or hospitality.

No interests were declared or disclosures made.
- 2 **APOLOGIES** – No apologies for absence were submitted.
- 3 **APPOINTMENT OF CHAIR** – Moved by Mr Palmerley and seconded by Councillor Uzzell, that Ms Branton MBE be elected as Chair.

Resolved – That Ms Branton MBE be appointed Chair of the Humberside Police Authority for the ensuing year.

Ms Branton MBE thanked Members for her appointment and then took the Chair.

- 4 **APPOINTMENT OF VICE CHAIR** – Moved by Councillor Parsons and seconded by Councillor Matthews, that Councillor Rudd be elected as Vice Chair.

Moved by Mr Southern and seconded by Mr Palmerley, that Mr Smith be elected as Vice Chair.

Moved by Councillor Kirk and seconded by Councillor Uzzell, that Councillor De Freitas be elected as Vice Chair.

In accordance with standing orders secret ballots were conducted and it was:-

Resolved – That Mr Smith be appointed Vice Chair of the Humberside Police Authority for the ensuing year.

- 5 **MINUTES** – **Resolved** – That the minutes of the meeting of the Authority held on 24 April 2007, having been printed and circulated amongst Members, be taken as read, and subject to replacement of “Mr Brady” with “Councillor Brady” at minute 107, correctly recorded and be signed by the Chair.

- 6 **UPDATE ON THE MINUTES** – The Chief Executive referred to minute 114 and advised that advertisement of the Human Resources ACPO post was imminent, it was hoped that an appointment would be made in September with the successful candidate commencing at the end of the year/beginning of next year.

The Chief Executive also referred to minute 119 and advised that HMIC were currently undertaking inspections in the Force in relation to neighbourhood policing, vulnerable persons and performance management. Feedback on the inspection of neighbourhood policing had so far been positive.

A Member referred to minute 120 regarding the reporting arrangements on anti-social behaviour and the Chief Executive advised that this type of information was regularly reported to the Consultation and Partnership Committee and was available to any Member who requested it.

Resolved – That the updates be noted.

- 7 (1) **ACTION SCHEDULE** – Members received a rolling schedule of actions arising from previous meetings of the Authority which provided an update on completed actions.

The Chief Executive advised that consideration was being given within the Secretariat to revising the current format of the action schedules.

Resolved – That the action schedule be noted.

8 **MINUTES** – **Resolved** - That the minutes of the meetings of the Personnel Committee held on 10 April 2007, the Standards Committee held on 17 April 2007 and the Performance Scrutiny Committee held on 1 May 2007, having been printed and circulated amongst Members, be taken as read and correctly recorded and be signed by the Chair of the relevant Committee.

9 **(2) MEMBERSHIP OF HUMBERSIDE POLICE AUTHORITY 2007/2008** - The Chief Executive submitted a report providing information on the membership of the Authority and requested that Members be nominated to answer questions raised at the Unitary Authority meetings in relation to the discharge of the functions of the Police Authority.

Resolved – (a) That the current membership of the Authority be noted, and (b) that the following elected representatives be authorised to answer questions raised by Members of their Council in relation to the work of the Police Authority :-

East Riding of Yorkshire	Councillor Rudd
Kingston upon Hull	Councillor Uzzell
North East Lincolnshire Council	Councillor De Freitas
North Lincolnshire Council	Councillor Kirk

10 **(3) COMMITTEE STRUCTURE – TERMS OF REFERENCE** - The Chief Executive submitted a report that detailed (i) proposed revisions to the committee structure and (ii) proposed Terms of Reference to govern the operation of the committees.

The Chief Executive commented on the revised structure and proposed Terms of Reference and Members indicated that they wished the proposed Partnerships Committee to be titled “Communities and Partnerships Committee”

Resolved – (a) That the revised committee structure, subject to the proposed Partnerships Committee being renamed the Communities and Partnerships Committee be approved; (b) that the revised Committee Terms of Reference be approved; (c) that the Corporate Governance Framework be reviewed and submitted to the next meeting of the Authority for approval and (d) that the revised committee structure be reviewed in 12 months.

11 **(4) MEMBERS’ ALLOWANCES SCHEME** – The Chief Executive submitted a report requesting Members of the Authority to consider a revised Members’ Allowances Scheme to operate in conjunction with revised job profiles and a new member appraisal system. Attached as appendices to the report were details of (i) the new Members’ Allowances Scheme; (ii) the current Members’ Allowances Scheme; (iii) Member Job Profiles; (iv) Annual Review Form and Guidance and (v) the new committee structure diagram.

The Chief Executive commented on the proposals and detailed the comparisons that had been conducted. She referred to the proposed annual reviews and advised that the attendance level be reduced to 80% (and not 90% as was shown in the report).

A Member queried whether it was necessary for a Remuneration Panel to give an independent view on the proposed rates and the Chief Executive advised that, unlike local authorities, there was no legal requirement for a remuneration panel as the payment of expenses and allowances had been fully deregulated. The proposals contained in the report complied with APA guidance which had been produced in 2001. The APA were next due to review the situation within the next 12 months.

Resolved – (a) That the Members' Scheme of Allowances be approved, in particular the new allowance of £12,249 payable to Committee Chairs which will be increased annually in line with Police Support Staff pay increases; (b) that an annual review scheme be instigated with members providing an annual précis of the activities undertaken and knowledge learned, in accordance with job profiles at a review meeting; (c) that the Standards Committee monitor the operation of the Humberside Police Authority Members' Allowances Scheme and the Annual Review Mechanism and (d) that the additional expenditure associated with the revision to Members' Allowances be met from an allocation from the Performance Improvement Reserve in 2007/08 and that the base budget for the Police Authority be increased in future years by the amount of the full year costs and the Medium Term Financial Strategy be amended accordingly.

- 12 **(5) TRAVEL AND SUBSISTENCE EXPENSES** – The Director of Performance and Resources submitted a report that compared the current levels of travel and subsistence allowances payable by the Authority with those paid by other Authorities and recommended that they be brought up to date where appropriate. The report also recommended revisions to the travel and subsistence allowances payable to Independent Custody Visitors.

Resolved – (a) That the report be noted; (b) that the current arrangements for travel be retained; (c) that subsistence rates be increased to £10 (up to 12 hours), £20 (over 12 hours and less than 24 hours) and £30 (overnight); (d) that Members be subject to a maximum limit of £120 when booking their own accommodation; (e) that the rates of travel allowances for Members be payable to Independent Custody Visitors and that any claims for subsistence be paid in line with police staff rates; (f) that the cost of any changes be met from the Performance Improvement Reserve in 2007/08; (g) that the Police Authority's base budget for future years be increased by the full year costs of these decisions and (h) that the arrangements be reviewed on an annual basis in the future.

- 13 **(6) APPOINTMENT OF MEMBERS TO COMMITTEES** – The Chief Executive submitted a report requesting the Authority to (i) determine the membership of its Committees and Thematic Panels and (ii) to make appointments of Chairs and Vice Chairs to Committees and Thematic Panels for the period up to the annual meeting 2008.

Due to the nomination of more than one candidate for the positions of Chairs of the Performance, Human Resources and Finance Committees, secret ballots were conducted for those appointments.

Resolved – That appointments be made as follows for the ensuing year:-

Membership 2007/2008

<p>Communities and Partnerships Committee</p> <p>Committee of 7 Members. Quorum of 4.</p> <p>Partnerships Thematic Panel – informal meeting of the Members of the Partnerships Committee. Meetings of the Thematic Panel do not require a quorum.</p>	<p>1. Mr Doherty 2. Councillor Hull 3. Councillor Kirk 4. Mr Palmerley JP 5. Councillor Parsons 6. Mr Shipley 7. Councillor Uzzell</p> <p><i>Chair</i> Mr Palmerley JP <i>Vice Chair</i> Mr Doherty</p>
<p>Human Resources Committee</p> <p>Committee of 7 Members. Quorum of 4.</p> <p>Human Resources Thematic Panel – informal meeting of the Members of the Human Resources Committee. Meetings of the Thematic Panel do not require a quorum.</p>	<p>1. Councillor Black 2. Ms Branton MBE 3. Mrs Groves 4. Councillor Matthews 5. Mr Smith JP 6. Mr Stuart JP 7. Councillor Vickers</p> <p><i>Chair</i> Mr Smith JP <i>Vice Chair</i> Councillor Black</p>
<p>Finance Committee</p> <p>Committee of 7 Members. Quorum of 4.</p> <p>Finance Thematic Panel – informal meeting of the Members of the Finance Committee. Meetings of the Thematic Panel do not require a quorum.</p>	<p>1. Councillor Black 2. Councillor Matthews 3. Councillor Parsons 4. Councillor Rudd 5. Mr Southern 6. Mr Stuart JP 7. Councillor Vickers</p> <p><i>Chair</i> Mr Stuart JP</p>

	<i>Vice Chair</i>	Councillor Parsons
<p>Performance Committee</p> <p>Committee of 7 Members. Quorum of 4.</p> <p>Performance Thematic Panel – informal meeting of the Members of the Performance Committee. Meetings of the Thematic Panel do not require a quorum.</p>	<ol style="list-style-type: none"> 1. Councillor De Freitas 2. Mr Doherty 3. Mrs Groves 4. Councillor Rudd 5. Mr Shipley 6. Mr Southern 7. Councillor Uzzell 	<p><i>Chair</i></p> <p><i>Vice Chair</i></p> <p>Mr Southern Councillor Uzzell</p>
<p>Protective Services Committee</p> <p>Committee of 7 Members. Quorum of 4.</p> <p>Protective Services Thematic Panel - informal meeting of the Members of the Protective Services Committee. Meetings of the Thematic Panel do not require a quorum.</p>	<ol style="list-style-type: none"> 1. Ms Branton MBE 2. Councillor De Freitas 3. Councillor Hull 4. Councillor Kirk 5. Mr Palmerley JP 6. Mr Smith JP 7. Councillor Uzzell 	<p><i>Chair</i></p> <p><i>Vice Chair</i></p> <p>Ms Branton MBE Mr Smith JP</p>
<p>Chair's Strategy Group</p> <p>Chair and Vice Chair of the Police Authority. Chairs of the 5 Committees.</p>	<ol style="list-style-type: none"> 1. Ms Branton MBE 2. Mr Smith JP 3. Mr Palmerley JP 4. Mr Stuart JP 5. Mr Southern 	<p><i>Chair</i></p> <p><i>Vice Chair</i></p> <p>Chair of the Authority Vice Chair of the Authority</p>
<p>Chief Officers' Appointments Panel</p> <p>Panel to be appointed on an annual basis in accordance with minute 2007(b) of the Police Authority. Panel to comprise the Chair of the Authority, 3 Elected Members, 1 Independent Member and 1 Lay Justice Member, as a minimum and 1 other from the 3 groups of the Authority.</p>	<ol style="list-style-type: none"> 1. Ms Branton MBE 2. Mr Smith JP 3. Councillor De Freitas 4. Mrs Groves 5. Councillor Kirk 6. Councillor Rudd 7. Mr Stuart JP 	<p><i>Chair</i></p> <p><i>Vice Chair</i></p> <p>Chair of the Authority Vice Chair of the Authority</p>

<p>Selection Panel for the Appointment of Independent Members (Determination of Long List sent to Home Office.)</p>	<p>The Chair and two independent members who are not members of the Police Authority.</p> <p>One member is to be a representative of the Home Office, currently Maureen Foers.</p> <p>The third member is nominated by the above members, currently David Taylor.</p>
<p>Independent Members Appointments Panel (Final selection from shortlist.)</p> <p>Panel must not include Independent Members.</p> <p>Quorum of 3.</p>	<p>1. Councillor Black 2. Councillor Parsons 3. Councillor Rudd 4. Mr Stuart JP 5. Councillor Uzzell</p> <p><i>Chair</i> To be appointed at each meeting</p>
<p>Standards Committee</p> <p>Committee of 5 Members (3 Lay Members and 2 Police Authority Members).</p> <p>Quorum of 3 – 2 Lay Members and 1 Police Authority Member.</p>	<p>1. Councillor Rudd 2. Councillor Vickers</p> <p><i>Chair</i> To be appointed by the Standards Committee</p>
<p>Police Appeals Tribunal</p>	<p>Members of the Authority on a rota basis.</p>

14 (7) **APPOINTMENT OF MEMBERS TO WORKING GROUPS AND FORCE GROUPS** – The Chief Executive submitted a report requesting the Authority to make appointments of Members to Working Groups and to the Force’s Groups.

Resolved – That appointments be made as follows for the ensuing year:-

Membership 2007/2008

- | | |
|---|--|
| Force Independent Advisory Group | 1. Mr Doherty
2. Councillor Hull (Substitute) |
| Business and Workforce | 1. Mr Southern |

Modernisation Board

Force Diversity Group

1. Mr Doherty

Call Handling Project Board

1. Councillor Vickers
2. Chief Executive

Force Audit Board

1. Mr Southern
2. Chief Executive

Force Custody Board

1. Chief Executive's Representative

Force Training and Supervision Board

1. Mr Smith JP

Incident Handling Improvement Team

1. Mr Palmerley JP
2. Assistant Chief Executive

Health and Safety Committee

1. No appointment

Professional Standards Board

1. Chief Executive

NCPE Implementation Group

1. Chief Executive

Quality of Service Steering Group

1. Ms Branton MBE
2. Chief Executive

Neighbourhood Policing Project Board

1. Councillor Hull
2. Chief Executive

Estates Strategy Board

1. Mr Stuart JP

HR Project Board

1. Mr Smith JP

Deputy Chief Constable's Performance Challenge Meetings

Chair and Vice Chair of Performance Committee and Chief Executive

Divisional Performance Challenge Meetings

A Division

1. Councillor De Freitas
2. Ms Branton MBE (Substitute)

B Division

1. Councillor Kirk
2. Mrs Groves (Substitute)

C Division	1. Councillor Rudd 2. Councillor Matthews (Substitute)
D Division	1. Councillor Hull 2. Councillor Uzzell (Substitute)
Operation Pegasus	1. Mr Southern
Lead Member for Independent Custody Visiting	1. Chief Executive's Representative
Lead Member for Data Quality	1. Mr Shipley
Training Challenge Meeting	1. Mr Smith JP

- 15 **(8) REPRESENTATION ON POLICE AUTHORITY CRIME AND DRUG TEAMS AND POLICE AUTHORITY NEIGHBOURHOOD PANeLS 2007/2008** – The Chief Executive submitted a report asking the Authority to appoint a Member and a substitute Member to each of its Crime and Drug Teams, Neighbourhood PANeLS and Hull Area Community Safety Action Partnerships.

Resolved – That the following appointments be made for the period up to the 2008 annual meeting:-

PACDTs/PANeL	Police Authority Member	Substitute
A Division - PACDT		
Cleethorpes North	Councillor De Freitas	Ms A Branton MBE
Cleethorpes South	Councillor De Freitas	Ms A Branton MBE
Grimsby North	Councillor De Freitas	Ms A Branton MBE
Grimsby South	Councillor De Freitas	Ms A Branton MBE
Immingham	Councillor De Freitas	Ms A Branton MBE
B Division - PANeL		
Barton	Councillor Vickers	Councillor Kirk
Brigg	Mrs Groves	Councillor Vickers
Epworth	Mrs Groves	Councillor Kirk
Scunthorpe East	Councillor Kirk	Mrs Groves
Scunthorpe North	Councillor Kirk	Mrs Groves
Scunthorpe West	Councillor Vickers	Mrs Groves
C Division - PANeL		
Beverley	Mr Wainwright	Councillor Rudd
Bridlington	Councillor Matthews	Councillor Rudd
Cottingham	Councillor Rudd	Councillor Parsons

Driffield	Councillor Parsons	Councillor Matthews
Goole	Councillor Rudd	Councillor Parsons
Haltemprice	Ms Wise	Ms Branton MBE
Hedon	Councillor Parsons	Ms Branton MBE
Hessle	Councillor Rudd	Chief Executive's representative
Hornsea	Councillor Matthews	Councillor Parsons
Howden	Mr Palmerley JP	Ms Branton MBE
Hunsley	Mr Mabbett	Chief Executive's representative
Pocklington	Councillor Rudd	Councillor Parsons
Withernsea	Councillor Parsons	Councillor Matthews

**D Division - Hull Area
Community Safety
Action Partnerships**

East	Councillor Black	Councillor Hull
North Carr	Councillor Hull	Councillor Uzzell
Northern Park	Mr Doherty	Councillor Uzzell
	Chief Executive's Representative	Chief Executive's Representative
Riverside	Mr Shipley	Councillor Hull
West	Councillor Hull	Mr Doherty
Wyke	Ms Branton MBE	Councillor Hull

- 16 **(9) REPRESENTATION ON EXTERNAL ORGANISATIONS 2007/2008** – The Chief Executive submitted a report requesting the Authority to determine its representation on external organisations for the period up to the 2008 annual meeting and to approve the payment of travel and subsistence allowances for attendance at meetings of those organisations.

Resolved – (a) That the following representatives be appointed to external organisations for the period up to the 2008 annual meeting:-

Organisation	Representative to 2008
Yorkshire Crimestoppers Committee	Mr Palmerley JP
APA Plenary Meetings	Chair (substitute Vice Chair)
North East Region Training Strategy Group	Mrs Groves
Yorkshire and Humberside Joint Police Authorities Committee	1. Chair of Authority 2. Vice Chair of Authority 3. Mr Palmerley JP

4. Councillor Kirk (alternate)

APA Policy Group Representation:-

Performance Management (including PPAF Focus Group)	Chair of Performance Committee
Neighbourhood Policing	Chair of Communities and Partnerships Committee
Race and Diversity	Mr Doherty
Human Resources	Chair of Human Resources Committee
Financial Resources	Chair of Finance Committee
Science and Technology Group	Vice Chair of Finance Committee

APA Member Networks:-

BME Network	Mr Doherty
Health and Safety (HEMLINE)	Chief Executive's Representative
Training Liaison (TRAMLINe)	Chief Executive's Representative
Professional Standards	Chief Executive's Representative
CJS Task Group	Chief Executive's Representative
Community Engagement Network	Chief Executive's Representative
Lead Member for Every Child Matters	Mrs Groves

- 17 **(10) LOCAL STRATEGIC PARTNERSHIPS AND CRIME AND DISORDER REDUCTION PARTNERSHIPS** – The Chief Executive submitted a report requesting the Authority to appoint representatives to each of the four Local Strategic Partnerships and Crime and Disorder Reduction Partnerships (CDRPs) within the Humberside Police area.

Resolved – (a) That the following lead members and substitute members be appointed to each of the four Local Strategic Partnerships as follows:-

Local Strategic Partnership	Member/Substitute
Kingston upon Hull	1. Councillor Uzzell 2. Councillor Black (Substitute)
North Lincolnshire	1. Councillor Kirk 2. Mrs Groves (Substitute)
East Riding of Yorkshire	1. Councillor Rudd 2. Councillor Matthews (Substitute)
North East Lincolnshire	1. Councillor De Freitas 2. Ms Branton MBE (Substitute)

and (b) that officer representatives be appointed to the four CDRP boards as follows:-

CDRP Board	Officer Representative
Kingston upon Hull (CitySafe)	Director of Performance and Resources
North Lincolnshire (Safer Neighbourhoods)	Assistant Chief Executive
East Riding of Yorkshire (Safe Communities)	Consultation and Partnership Manager
North East Lincolnshire (Safer Communities)	Performance and Resources Manager

- 18 (11) PROPOSED SCHEDULE OF MEETINGS 2007/2008** – The Chief Executive submitted a report requesting the Authority to approve a schedule of Police Authority meetings for the 2007/2008 municipal year.

The Chief Executive reported on the need to hold a Special meeting of the Police Authority at the end of June to approve the Annual Accounts. Members were asked for their availability and it was confirmed that 29 June would be a suitable date.

The Performance and Resources Manager indicated that the Force had requested that the Human Resources Thematic Panel, proposed for 28 August, be rescheduled and the Chief Executive indicated that this would be accommodated.

Resolved – That the schedule of meetings and information sessions for 2007/2008 be agreed as follows:-

COMMITTEE**TIME****Police Authority**

Friday 29 June 2007 (Special Meeting)	10:15 am
Tuesday 18 September 2007	10:15 am
Tuesday 18 December 2007	10:15 am
Tuesday 12 February 2008 (Special Meeting)	10:15 am
Tuesday 18 March 2008	10:15 am
Tuesday 17 June 2008 (AGM)	10:15 am

Chair's Strategy Group

Monday 2 July 2007	2 pm
Monday 3 September 2007	2 pm
Monday 5 November 2007	2 pm
Monday 7 January 2008	2 pm
Monday 3 March 2008	2 pm
Monday 12 May 2008	2 pm

Communities and Partnerships Committee

Tuesday 4 September 2007	10:15 am (Chair's Briefing 9:30am)
Tuesday 4 December 2007	10:15 am (Chair's Briefing 9:30am)
Tuesday 4 March 2008	10:15 am (Chair's Briefing 9:30am)
Tuesday 3 June 2008	10:15 am (Chair's Briefing 9:30am)
	10:15 am (Chair's Briefing 9:30am)

Communities and Partnerships Thematic Panel

Monday 16 July 2007	10:15 am
Monday 15 October 2007	10:15 am
Monday 21 January 2008	10:15 am
Monday 14 April 2008	10:15 am

Human Resources Committee

Tuesday 17 July 2007	10:15 am (Chair's Briefing 9:30am)
Tuesday 9 October 2007	10:15 am (Chair's Briefing 9:30am)
Tuesday 15 January 2008	10:15 am (Chair's Briefing 9:30am)
Tuesday 8 April 2008	10:15 am (Chair's Briefing 9:30am)

Human Resources Thematic Panel

August 2007 date to be rescheduled	10:15 am
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Tuesday 20 November 2007	10:15 am
Tuesday 26 February 2008	10:15 am
Tuesday 13 May 2008	10:15 am

Finance Committee

Tuesday 11 September 2007	10:15 am (Chair's Briefing 9:30am)
Tuesday 11 December 2007	10:15 am (Chair's Briefing 9:30am)
Tuesday 11 March 2008	10:15 am (Chair's Briefing 9:30am)
Tuesday 10 June 2008	10:15 am (Chair's Briefing 9:30am)

Finance Thematic Panel

Tuesday 24 July 2007	10:15 am
Tuesday 23 October 2007	10:15 am
Tuesday 22 January 2008	10:15 am
Tuesday 22 April 2008	10:15 am

Performance Committee

Tuesday 31 July 2007	10:15 am (Chair's Briefing 9:30am)
Tuesday 30 October 2007	10:15 am (Chair's Briefing 9:30am)
Tuesday 29 January 2008	10:15 am (Chair's Briefing 9:30am)
Tuesday 29 April 2008	10:15 am (Chair's Briefing 9:30am)

Performance Thematic Panel

Monday 10 September 2007	10:15 am
Monday 17 December 2007	10:15 am
Monday 10 March 2008	10:15 am
Monday 16 June 2008	10:15 am

Protective Services Committee

Tuesday 10 July 2007	10:15 am (Chair's Briefing 9:30am)
Tuesday 2 October 2007	10:15 am (Chair's Briefing 9:30am)
Tuesday 8 January 2008	10:15 am (Chair's Briefing 9:30am)
Tuesday 1 April 2008	10:15 am (Chair's Briefing 9:30am)

Protective Services Thematic Panel

Tuesday 21 August 2007	10:15 am
Tuesday 19 February 2008	10:15 am

Standards Committee

Tuesday 6 November 2007 10:15 am
Tuesday 15 April 2008 10:15 am

Information Sessions

10:15 am Monday 30 July 2007 - Visioning Session
10:15 am Monday 14 and Wednesday 16 January 2008 - Priorities and Resources Workshop

- 19 **(12) POLICE REFORM AND PROTECTIVE SERVICES** – The Chief Constable submitted a report that updated Members on the work tasked to the Authority and Force as a result of the Home Office Minister's letter of 14 February 2007 (minute122 refers).

Resolved – (a) That the report be noted and (b) that an update report be submitted to the October meeting of the Protective Services Committee.

- 20 **(13) COMMITTEE ACTIVITY DURING 2006/07** – The Chief Executive submitted a report that reviewed the work of the Authority's Committees over the last 12 months.

Resolved – (a) That the report be noted and (b) that similar reports be received annually.

- 21 **(14) SECONDMENT** – The Chief Constable submitted a report that requested consideration of an application for the secondment of Superintendent MB to the National Policing Improvement Agency (NPIA) to be extended by a further 6 months.

Resolved – That the application for the extension of the secondment be approved.

- 22 **(15) REVIEW OF INTERNAL AUDIT 2006/07** – The Director of Performance and Resources submitted a report that reviewed the overall arrangements in place for internal audit within the Authority in accordance with guidance issued by the Department of Communities and Local Government (DCLG) in respect of the Accounts and Audit regulations 2003 in August 2006.

The Director of Performance and Resources commented on the good work done throughout the year by the Force Audit Board, particularly in relation to vehicle utilisation and hate crime.

Resolved – That the report be noted.

- 23 **(16) STATEMENT ON INTERNAL CONTROL 2006/07** – The Director of

Performance and Resources submitted a report that introduced the Statement on Internal Control for 2006/07 and recommended its endorsement for inclusion in the Authority's Annual Accounts for the year.

The Director of Performance and Resources commented on the report and advised that the Chair's Strategy Group would provide a further opportunity to focus on risk management.

Members indicated that the document contained technical jargon and requested that this be looked at. They also commented on the need to keep the document under review throughout the year. The Director of Performance and Resources confirmed that the control arrangements were subject to review during the year.

Resolved – (a) That the report be noted; (b) that the Statement on Internal Control be endorsed and (c) that the inclusion of the Statement on Internal Control in the Authority's Accounts be considered at the Special Meeting of the Authority on 29 June.

- 24 (17) **DECISION RECORDS** – Copies of Chief Constable Decision Records 1204, 1205 and 1206 were submitted for information.

Reference was also made to Decision Record 1207, which sought approval for an officer to visit Germany.

Resolved – (a) That Decision Records 1204, 1205 and 1206 be noted, and (b) that the signing of Decision Record 1207 be approved.

URGENT ITEM – The following item of business, minute 25, was considered after the Chair had decided it was urgent in view of the timescale involved.

- 25 (18) **NON OPERATIONAL OVERSEAS VISIT: 20TH ANNUAL COLONEL HENRY F WILLIAMS HOMICIDE SEMINAR** – The Chief Constable submitted a report that sought approval for a visit to New York State, USA to attend the 20th Annual Colonel Henry F Williams Homicide Seminar at the New York State Police Academy between 15 and 20 September 2007.

Resolved – That the attendance of a senior detective from within Crime Management Branch, at the 20th Annual Colonel Henry F Williams Homicide Seminar at the New York State Academy between 15 and 20 September 2007, be approved.

- 26 **EXCLUSION OF PRESS AND PUBLIC** – **Resolved** - That in accordance with the provisions of Section 100 (A) (4) of the Local Government Act 1972 the public (including the press) be excluded from the meeting for the following items of business, minutes 27 and 28, on the grounds that they may involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule

12A of the Local Government Act 1972.

- 27 **(19) OPERATIONAL OVERSEAS VISIT** – The Chief Constable submitted a report that sought approval for overseas travel for an officer to participate in the International Leadership in Counter Terrorism Programme.

Resolved – That the officer's travel and participation in the programme be approved.

- 28 **(20) REINSTATEMENT OF WIDOW'S POLICE PENSION AT DISCRETION OF THE POLICE AUTHORITY** – The Chief Constable submitted a report that informed Members of a request made by a police widow to reinstate her widow's police pension that had previously been terminated.

Members indicated that written confirmation regarding her revised arrangements should be received from the widow.

Resolved – That the Widow's Pension be reinstated as from 22 June 2007.