

**HUMBERSIDE POLICE AUTHORITY**

**ANNUAL GENERAL MEETING**

**28 June 2011**

**PRESENT:-**

- Elected Members:-** Councillors Cracknell, England, Inglis, Jawaid MBE, Rudd, Sharpe, Sumpton and Wheatley.
- Independent Members:-** Mr N Gammon, Mr C Palmerley JP, Mr A Smith JP, Mr D Smith, Mr G Southern, Mrs H Spencer and Mrs R Taylor MBE.
- Officers: -** Mr K Sharp, Chief Executive, Mr T Hollis, Chief Executive, Mr J Bates, Deputy Chief Executive and Treasurer, Mr D Griffin, Deputy Chief Constable, Mr P Goatley, Assistant Chief Officer (Support), Mr A Leaver, Assistant Chief Constable (O), Mr S Donald, Assistant Chief Constable (OS), Mr I Watson, Assistant Chief Officer (Human Resources), Mr P Wainwright, Strategic Development Manager (Corporate Business), Mr P Cheeseman, Strategic Development Manager (Communities and Partnerships), Miss V Wise, Strategic Development Officer (Communities and Partnerships), Miss C Harrison, Communication, Engagement and Equalities Officer and Mr S Garmston, Police Federation.

Mr Gooden and Mrs Thomlinson were in attendance.

The Authority met at Pacific Exchange, Kingston upon Hull.

- 1 **DECLARATIONS OF INTEREST/OFFERS OF GIFTS OR HOSPITALITY** – The Chief Executive reminded Members of the need to record any personal or prejudicial interest in items on the agenda and to disclose any relevant receipt or offering of gifts or hospitality.  
  
No interests were declared or disclosures made.
- 2 **APOLOGIES** – Apologies for absence were submitted on behalf of Councillor Hull.

- 3 **(1) APPOINTMENT OF CHAIR** – The Chief Executive submitted a report that enclosed copies of expressions of interest submitted by Councillor Inglis, Councillor Rudd and Mrs Taylor MBE.

Each of the nominations were moved and seconded and in accordance with the Authority's Standing Orders secret ballots were conducted and it was:-

**Resolved** – That Mrs Taylor MBE be appointed Chair of the Humberside Police Authority for the ensuing year.

Mrs Taylor thanked Members for their support and took the Chair. She welcomed the 6 new Elected Members onto the Authority and thanked those who had recently retired.

She congratulated Mr Stuart Donald, Assistant Chief Constable (O) on recently being awarded the Queen's Police Medal (QPM).

- 4 **APPOINTMENT OF VICE CHAIR** – Councillor Jawaid MBE, Mr Gammon, Councillor Inglis and Councillor Rudd were moved and seconded for election as Vice Chair. In accordance with the Authority's Standing Orders, secret ballots were conducted and it was:-

**Resolved** - That Councillor Jawaid MBE be appointed Vice Chair of the Humberside Police Authority for the ensuing year.

- 5 **MINUTES – Resolved** – That the minutes of the meeting of the Authority held on 22 March 2011, having been printed and circulated amongst Members, be taken as read and, subject to the clarification that the Mr Smith referred to in minute 65 is Mr A Smith, correctly recorded and be signed by the Chair.

- 6 **UPDATE ON THE MINUTES** – The Chief Executive referred to minute 59 regarding a case for financial support for officers and advised that this continued to be discussed with the Federation and Legal Advisers and a report was likely to be submitted to the next meeting of the Authority.

**Resolved** – That the update be noted.

- 7 **(2) ACTION SCHEDULE** – Members received a rolling schedule of actions arising from previous meetings of the Authority which provided an update on outstanding actions.

The Chief Constable referred to minute 64 regarding the review of shift arrangements and advised that a ballot had taken place. The Deputy Chief Constable reported that all of the proposals had been agreed with the exception of Custody Sergeants who would revert to a regulation pattern. Introducing the new shifts would take considerable work and were likely to be introduced

September/October. He reported that the changes were not popular with staff but was confident that they would result in more efficient use of resources.

The Chief Executive referred to minute 65 and advised that discussions would take place after the AGM regarding the allocation of Member Lead Areas.

**Resolved** – That the action schedule be noted.

- 8 **MINUTES** – **Resolved** - (a) That the minutes of the meetings of the Business Development Committee held on 3 May, the Policing Committee held on 10 May and the Resources Committee held on 24 May, having been printed and circulated amongst Members, be received; (b) that the minutes of the meeting of the Transitional Costs Sub Group held on 24 May 2011 be received, and (c) that the minutes of the meetings of the Yorkshire and Humberside Joint Police Authorities Committee held on 27 January and 24 March 2011 be noted.

- 9 **(3) MEMBERSHIP OF HUMBERSIDE POLICE AUTHORITY 2011/2012** - The Chief Executive submitted a report providing information on the membership of the Authority and requesting that Members be nominated to answer questions raised at the Unitary Authority meetings in relation to the discharge of the functions of the Police Authority.

**Resolved** – (a) That the current membership of the Authority be noted, and (b) that the following elected representatives be authorised to answer questions raised by Members of their Council in relation to the work of the Police Authority :-

East Riding of Yorkshire  
Kingston upon Hull  
North East Lincolnshire Council  
North Lincolnshire Council

Councillor Rudd  
Councillor Sumpton  
Councillor Wheatley  
Councillor England

- 10 **(4) APPOINTMENT OF MEMBERS TO COMMITTEES, FORCE BOARDS, EXTERNAL BODIES AND PROPOSED SCHEDULE OF MEETINGS 2011/12** – The Chief Executive submitted a report that sought the appointment of Members to the Police Authority's Committees and Working Groups together with Force Boards and external bodies, and the approval of a schedule of meetings for 2011/12.

Mr Southern referred to his previous vote against the introduction of the revised Committee structure that combined human resources and finance issues under one Committee and suggested that this issue should be reconsidered. Members referred to the previous discussions and, although some were not supportive of the changes, it was acknowledged that they had received support from a majority of Members and should therefore continue.

The Chief Executive referred to the appointment of Lead Members and advised that these would be formally agreed at a later date.

The Deputy Chief Executive and Treasurer referred to the appointment of a Member to the Humberside Crimestoppers Board and advised that the Strategic Development Manager (Communities and Partnerships) had been invited to undertake the role of Treasurer of that Board.

Due to the nomination of more than one candidate for the position of Chair of the Business Development Committee, a secret ballot was conducted, in accordance with Standing Orders, for that appointment.

**Resolved** – (a) That appointments be made as follows for the ensuing year:-

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**Membership 2011/2012**

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**Business Development Committee**

Committee of 9 Members  
Quorum of 4.

1. Mr Gammon
2. Councillor Inglis
3. Mr Palmerley JP
4. Councillor Sharpe
5. Mr Southern
6. Councillor Sumpton
7. Mr A Smith JP
8. Mr D Smith
9. Mrs Taylor MBE

*Chair*                      Mr A Smith JP  
*Vice Chair*                Councillor Sharpe

**Resources Committee**

Committee of 9 Members  
Quorum of 4.

1. Councillor Cracknell
2. Councillor England
3. Mr Gammon
4. Councillor Inglis
5. Councillor Sharpe
6. Mr D Smith
7. Mr Southern
8. Mrs Spencer
9. Mrs Taylor MBE

*Chair*                        Mr Gammon  
*Vice Chair*                Mrs Spencer

**Policing Committee**

Committee of 11 Members.  
Quorum of 4.

1. Councillor Cracknell
2. Councillor Hull
3. Councillor Jawaid MBE
4. Mr Palmerley JP
5. Councillor Rudd
6. Councillor Sharpe
7. Mr A Smith JP

8. Mrs Spencer
9. Councillor Sumpton
10. Mrs Taylor MBE
11. Councillor Wheatley

*Chair* Mr Palmerley JP  
*Vice Chair* Councillor Sumpton

**Transition Oversight Group**

Committee of 8 Members.  
Quorum of 4.

1. Councillor England
2. Councillor Hull
3. Councillor Jawaid MBE
4. Councillor Rudd
5. Mrs Spencer
6. Councillor Sumpton
7. Mrs Taylor MBE
8. Councillor Wheatley

*Chair* Councillor Wheatley  
*Vice Chair* Mrs Spencer

**Standards Committee**

1. Councillor Rudd
2. Mrs Spencer

Independent Lay Members:

3. Mr Goolden
4. Mr Liversedge
5. Mrs Thomlinson

*Chair* to be appointed at the first meeting  
post AGM

**Appeals Sub Committee**

3 Members to be selected from the Police  
Authority on a rota basis.

**Police Appeals Tribunal**

Members of the Authority on a rota basis.

**Humberside Police Authority  
Appointments Panel**

Committee of 5 Members.  
Quorum of 3.

1. Chair – Mrs Taylor MBE
2. Vice Chair – Councillor Jawaid MBE
3. Mr Gammon
4. Mr Palmerley JP
5. Councillor Sharpe

Chair – Chair of the Police Authority  
Vice Chair – Vice Chair of the Police  
Authority

(b) that the schedule of meetings for 2011/2012 be agreed as follows:-

**COMMITTEE**

**TIME**

**Police Authority**

Tuesday 27 September 2011	10 am
Tuesday 22 November 2011	10 am
Tuesday 14 February 2012	10 am
Tuesday 27 March 2012	10 am

**Business Development Committee**

Tuesday 19 July 2011	10 am (Chair's Briefing 9.30am)
Tuesday 13 September 2011	10 am (Chair's Briefing 9.30am)
Tuesday 8 November 2011	10 am (Chair's Briefing 9.30am)
Tuesday 24 January 2012	10 am (Chair's Briefing 9.30am)

**Resources Committee**

Tuesday 12 July 2011	10 am (Chair's Briefing 9.30am)
Tuesday 20 September 2011	10 am (Chair's Briefing 9.30am)
Tuesday 29 November 2011	10 am (Chair's Briefing 9.30am)
Tuesday 7 February 2012	10 am (Chair's Briefing 9.30am)

**Policing Committee**

Tuesday 26 July 2011	2 pm (Chair's Briefing 1.30 pm)
Tuesday 25 October 2011	10 am (Chair's Briefing 9.30am)
Tuesday 31 January 2012	10 am (Chair's Briefing 9.30am)

**Member Planning Days**

Tuesday 6 September 2011	10 am
Tuesday 18 October 2011	10 am
Tuesday 13 December 2011	10 am

Priorities Workshop – to be confirmed for a date in January,

(c) that Chair's Briefings for the four Standing Committees be held at 9.30am on the day of the meeting; (d) that appointments be made to Force Boards, Groups and external bodies for the ensuing year as follows:-

**Membership 2011/12**

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<b>CSR Implementation Programme Board</b>	Mr A Smith JP Mr D Smith Strategic Development Manager (Corporate Business)
<b>IBM Integrated Reconciliation Meeting</b>	Mr D Smith Chief Executive
<b>Deputy Chief Constable's Performance Meeting</b>	Chairs of the Standing Committees (in addition all Members invited to attend) Strategic Development Manager (Corporate Business)
<b>Professional Standards Board</b>	Lead Member for Professional Standards Strategic Development Manager (Assistant Chief Executive) (Deputy Chief Executive and Treasurer for anti-corruption issues)
<b>Health and Safety Committee</b>	Lead Member for People Strategy
<b>Prevent Sub-Regional Steering Board</b>	(Lead Member for Policing Plan Aim 5 Regional and National Threats)
<b>Force Diversity Group</b>	Lead Member for Equality, Diversity and Human Rights
<b>Equality and Fairness Scrutiny Group/Action Group</b>	Communication, Engagement and Equalities Officer – Scrutiny Group  Strategic Development Manager (Assistant Chief Executive) – Action Group
<b>Estates Board</b>	Lead Member for Capital Programme / Estates Strategy / Asset Management Chair of the Police Authority
<b>Safer and Confident Neighbourhood Board</b>	Mr Palmerley JP
<b>Yorkshire and Humberside Joint Police Authorities Committee</b>	Chair of the Police Authority Vice Chair of the Police Authority Chair of Business Development

	Committee Chair of Resources Committee
<b>Regional Scrutiny Panel</b>	Chair of Business Development Committee Councillor Sharpe
<b>Humberside Crimestoppers Board</b>	Mr Palmerley JP Strategic Development Manager (Communities and Partnerships) appointed as Treasurer
<b>Local Government Yorkshire and Humber</b>	Chair of the Police Authority
<b>Humberside Criminal Justice Board</b>	Chair (representative for Police Authority, but not statutory partner)
<b>Airport Security Executive Group</b>	Strategic Development Manager (Corporate Business) and Mr Gammon
<b>APA Council</b>	Chair of the Police Authority
<b>Local Strategic Partnerships</b> East Riding of Yorkshire Council Hull North East Lincolnshire North Lincolnshire	Councillor Cracknell Councillor Hull Councillor Wheatley Councillor England
<b>Crime and Disorder Reduction Partnerships</b>	
East Riding of Yorkshire Hull North East Lincolnshire North Lincolnshire	P Cheeseman V Wise V Wise P Cheeseman
<b>Prevent Groups</b>	
East Riding of Yorkshire Hull North East Lincolnshire North Lincolnshire	P Cheeseman V Wise V Wise P Cheeseman

**Business Community Partnerships**

Hull and Humber Chamber of Commerce      P Cheeseman  
Federation of Small Businesses      P Cheeseman

and (e) that authority be delegated to the Chief Executive, in consultation with the Chair and Vice Chair to approve representatives to new groups established during the forthcoming year where such representation complements the Police Authority Corporate Plan.

- 11 **(5) POLICE AUTHORITY CORPORATE AND BUSINESS PLANS** – The Chief Executive submitted a report that sought approval of the Authority’s Corporate and Business Plans.

A Member referred to paragraph 5.2 of the Corporate Plan and requested that for clarity the term “amber” be replaced by “medium risk”.

**Resolved** – (a) That the Corporate Plan (2011 revision) be approved, subject to the replacement of “amber” in paragraph 5.2 with “medium risk”, and (b) that the Business Plan 2011/12 be approved.

**ADJOURNMENT** – At this point the meeting was adjourned for 10 minutes.

- 12 **(6) OVERVIEW OF FORCE PERFORMANCE**- The Chief Constable submitted a report that detailed the achievements of Humberside Police in meeting the objectives set out in the Policing Plan 2011-15, up to the end of the second month of this reporting year (April to May).

The Deputy Chief Constable re-iterated his invite to all Members to attend his Performance Conferences. He commented on the identification of a number of prolific offenders and the improvements that had been made in B Division.

A Member referred to those areas that did not have targets and were not highlighted as of concern but which had seen considerable increases, for example in domestic violence and theft from vehicles. The Deputy Chief Constable advised of an incident that had resulted in an increase in theft from vehicles and advised that an increase in domestic violence could suggest that victims were more confident in reporting. The Member expressed concern that the number of repeat victims of domestic violence had also increased and the Deputy Chief Constable advised that if the trend continued the situation would be looked at in greater depth. Members indicated that they would welcome this.

A Member referred to incidences of anti social behaviour (ASB) and queried the process for handling repeat cases. The Assistant Chief Officer (O) reported that when

a victim reported 3 incidences of ASB a multi agency assessment was conducted through the Neighbourhood Policing Teams. He indicated that a briefing could be given to the Policing Committee if Members wished to look at this issue in greater detail.

A Member referred to the increase in serious acquisitive crime in D Division which, despite having a similar socio demographic make up, was not replicated in A Division. The Chief Constable advised that although the percentage increase appeared to be large the actual increase equated to approximately an increase of 1 burglary per day. The Deputy Chief Constable advised that this matter would be considered at his Performance Conference.

**Resolved** – (a) That the report be noted; (b) that performance updates continue to be received by the Authority, (c) that the increase in reported cases of domestic violence, including repeat victims, be looked at in greater detail, and (d) that the Policing Committee receive a briefing on the systems in place for dealing with repeat victims of anti social behaviour.

- 13 (7) **CSR 2015 – MEDIA AND MARKETING REVIEW** – The Chief Constable submitted a report that provided an update in relation to the CSR 2015 review into the Marketing and Media function which was intended to contextualise previous media reports.

A Member expressed concern at the lack of information contained in the report, including comparison with other Forces and options. The Deputy Chief Constable reassured that spend on Media and Marketing was low but advised that a more detailed report could be submitted if Members wished.

**Resolved** – (a) That the report be noted, and (b) that a more detailed report be submitted to the Resources Committee.

- 14 (8) **PROFESSIONAL STANDARDS BRANCH QUARTERLY REPORT** – The Chief Constable submitted a report that presented the quarterly statistics package for Professional Standards Branch.

The Deputy Chief Constable introduced the report and the Lead Member commented on its composition. A query was raised regarding the descriptor on the front sheet of the report and confirmation was given that the guidance described on page 13 of the report was global guidance and not specific to Humberside. In response to a query, the Deputy Chief Constable gave details of the 24 hour access to medical care in custody suites.

**Resolved** – That the report be noted.

- 15 (9) **HUMBERSIDE POLICE AND SOUTH YORKSHIRE POLICE COLLABORATION UPDATE** – The Chief Executive and the Chief Constable submitted a joint report that

outlined the progress made on collaboration between Humberside Police and South Yorkshire Police and sought approval to establish a group to oversee this work.

The Chief Executive and the Chief Constable outlined the background to the progress of collaboration in the region. In response to a query Chief Officers confirmed that the IS/IT merger was driven on the grounds of a business case and was not the result of opportunistic requests for redundancy/retirement. The main purpose of the IS/IT merger was to protect the resilience of both Forces as both had suffered from the losses of key staff members. The Chief Constable confirmed that there was an overarching plan to guide the work but advised that opportunities would also be exploited where they presented themselves.

In response to a query regarding the meaning of paragraph 1.5.2 the Assistant Chief Officer (HR) advised that a final decision had not yet been taken on which would be the host Force, however, this was likely to be South Yorkshire due to the Lead Force arrangements that were already in place.

The Chief Executive highlighted the importance of a Section 23 collaboration agreement and the need for this to be discussed in detail in the future.

A Member commended the speed with which the document had been produced but suggested that the establishment of a Collaboration Group would introduce unnecessary bureaucracy and that issues should be submitted directly to one of the Authority's Committees and/or the Police Authority. A Member also expressed concern that the proposed composition of the Group from Humberside did not include any Elected Members. The Chief Executive advised that the Collaboration Group would not have any decision making powers but would provide a forum to build relationships and discuss matters in detail before reaching the decision making stage.

It was moved and seconded:-

(a) That the report and the progress made be noted; (b) that the approach being taken on ICT and HR implementation and the timescales for the proposal be supported, and (c) that the establishment of a Collaboration Group (with no decision making powers), with representatives of the Authority being the Chair of the Authority along with the Chairs of the Business Development and Resources Committee, be approved and the minutes of the meetings of that Group be submitted to the Police Authority.

It was moved and seconded, as an amendment:-

That the proposed Collaboration Group not be established and matters be submitted directly to the Police Authority.

Amendment Lost.  
Motion Carried.

- 16 (10) **DECISION RECORD** – A copy of Chief Executive Decision Records 118 was submitted for information.

The Chief Executive highlighted a typing error contained within the Decision Record and advised that the Decision should read “That the Transitional Costs Sub Group be made up of the Chair and Vice Chair of the Authority and the Chairs of the Resources and Business Development Committees.

**Resolved** – That Decision Records 118 be noted.