

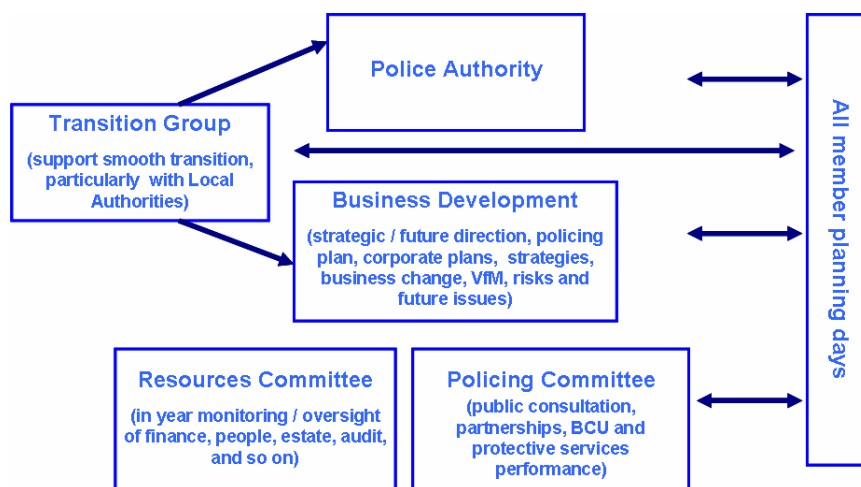
**APPOINTMENT OF MEMBERS TO COMMITTEES, FORCE GROUPS, EXTERNAL BODIES AND PROPOSED SCHEDULE OF MEETINGS 2011/12**

**PURPOSE OF THE REPORT**

1. The purpose of this report is to:
  - appoint Members to the Police Authority’s Committees and working groups,
  - appoint Members to Force Boards and External Groups, and
  - approve the schedule of meetings for 2011/12.

**COMPOSITION OF COMMITTEES**

2. It was agreed at the Police Authority on 22 March 2011 (minute 65 refers) that the following Committee structure and associated roles would be adopted:-



3. In addition, the Authority must maintain a Standards Committee until the Localism Bill becomes law which will then remove the need for the Authority to operate a Standards Committee and a Code of Conduct for Members.
4. It is proposed that all Members will be involved in at least 2 Committees/Group, with the exception of the Chair who will attend all four. Suggestions for membership of the Committees/Group are outlined at Appendix 1. However, at the member planning day on the 21<sup>st</sup> June, there will be an opportunity for all to discuss how personal skills, interest, knowledge and experience can enhance the capability of the Authority. This may therefore suggest changes to the committee membership proposed in Appendix 1.

5. Once the membership of each committee / group has been agreed, the Chair and Vice Chair of each will then need to be appointed.

### **PROPOSED SCHEDULE OF MEETINGS**

6. A schedule of meetings, including member planning days is also attached at appendix 2 for consideration and approval. As in the previous 2 years, it is again proposed that Chair's Briefings, where Chairs want these, will be held at 9.30am on the day of the meeting.

### **FORCE BOARDS, WORKING GROUPS AND EXTERNAL BODIES**

7. It has previously been agreed (minute 12 PA 09/10 refers) that the Police Authority would not provide representatives for Force Boards except for where there was a need to focus on specific areas of concern or risk. In addition, it was determined that Members and/or officers of the Police Authority would be able to attend any Force Board, by exception, with support of the Chief Constable and for a time-limited period, where it was part of the scrutiny process and deemed necessary.
8. It is recommended that the Police Authority appoints representatives to the following Force Boards for the ensuing year:

<b>BOARD / WORKING GROUP</b>	<b>2010/11 MEMBERSHIP</b>	<b>2011/12 MEMBERSHIP</b>
<b>CSR Implementation Programme Board</b>	Mr A Smith JP Mr D Smith  Paul Wainwright	Mr A Smith JP Mr D Smith  Paul Wainwright
<b>IBM Integrated Reconciliation Meeting</b>	Mr D Smith  Chief Executive	Mr D Smith  Chief Executive
<b>Deputy Chief Constable's Performance Meeting</b>	All Members invited  Strategic Development Manager (Corporate Business)	Chairs of Standing Committee (in addition all Members invited to attend)  Strategic Development Manager (Corporate Business)
<b>Professional Standards Board</b>	Mr Gammon  Neil Kingston	Mr Gammon (Lead Member for Professional Standards) Neil Kingston [John Bates for Anti-corruption Issues]
<b>Health &amp; Safety Board</b>	Lead Member for Managing and Maximising People, Performance and OHSW	Mr A Smith JP (Lead Member for People Strategy)

<b>Prevent Sub-Regional Steering Board</b>	Lead Member for Prevent (Mr Palmerley JP)	Mr Palmerley JP (Lead Member for Policing Plan Aim 5 Regional and National Threats)
<b>Force Diversity Group</b>	Mrs Taylor MBE/Neil Kingston	Mrs Taylor MBE (Lead Member for Equality, Diversity and Human Rights)
<b>Equality &amp; Fairness Scrutiny Group / Action Group</b>	Neil Kingston (Scrutiny Group) Victoria Wise (Action Group)	Claire Harrison (Scrutiny Group) Neil Kingston (Action Group)
<b>Estates Board</b>	Chair of the Authority and Councillor Black	Lead Member for Capital Programme/ Estates Strategy/Asset Management Chair of the Authority
<b>Safer &amp; Confident Neighbourhood Board</b>	Mr Palmerley JP	Mr Palmerley JP

9. It is recommended that the Police Authority appoints representatives to the following External Organisations for the ensuing year:

<b>BOARD / WORKING GROUP</b>	<b>2010/11 MEMBERSHIP</b>	<b>2011/12 MEMBERSHIP</b>
<b>Yorkshire &amp; Humber Joint Police Authorities Committee (JPAC)</b>	Councillor Matthews Councillor Beasant Mr Smith JP Vacancy	Chair and Vice Chair of the Authority plus 2 Members (suggest Chairs of Business Development and Resources Committees)
<b>Regional Scrutiny Panel</b>	Mr Southern Councillor Beasant	2 Members
<b>Humberside Crimestoppers Board</b>	Mr Palmerley JP	Mr Palmerley JP
<b>Local Government Yorkshire &amp; Humber</b>	Councillor Matthews	Chair of the Police Authority
<b>Humberside Criminal Justice Board</b>	Chair of the Police Authority (representative for Police Authority, but not statutory partner)	Chair of the Police Authority (representative for Police Authority, but not statutory partner)
<b>Airport Security Executive Group</b>	Mr Gammon	Mr Gammon
<b>APA Council</b>	Chair of the Police Authority	Chair of the Police Authority
<b>LOCAL STRATEGIC PARTNERSHIPS</b>		

<b>East Riding of Yorkshire</b>	Councillor Parsons	
<b>Hull</b>	Councillor Hull	
<b>North East Lincolnshire</b>	Councillor Beasant	
<b>North Lincolnshire</b>	Councillor Jawaid MBE	
<b>CRIME AND DISORDER REDUCTION PARTNERSHIPS</b>		
<b>East Riding of Yorkshire</b>	P. Cheeseman	P. Cheeseman
<b>Hull</b>	J. Bates/Councillor Hull	V. Wise
<b>North East Lincolnshire</b>	P. Wainwright	V. Wise
<b>North Lincolnshire</b>	N. Kingston	P. Cheeseman
<b>PREVENT GROUPS</b>		
<b>East Riding of Yorkshire</b>	P. Cheeseman	P. Cheeseman
<b>Hull</b>	J. Bates	V. Wise
<b>North East Lincolnshire</b>	P. Wainwright	V. Wise
<b>North Lincolnshire</b>	N. Kingston	P. Cheeseman
<b>BUSINESS COMMUNITY PARTNERSHIPS</b>		
<b>Hull &amp; Humber Chamber of Commerce</b>	P. Cheeseman	P. Cheeseman
<b>Federation of Small Businesses</b>	P. Cheeseman	P. Cheeseman

### **OPTIONS, RISKS AND OPPORTUNITIES**

10. The aim of this report is to appoint Members to the appropriate Committees and to ensure that Members are represented on those Boards / Working Groups and organisations where the Police Authority Corporate Plan has identified a need for involvement and/or a risk.

### **FINANCIAL IMPLICATIONS**

11. There will be financial requirements for a number of the Boards/Working Groups, funding requirements for regional working and subscription fees in the case of certain external organisations.

## **LEGAL IMPLICATIONS**

12. There are statutory requirements in respect of several areas of business, including for example health and safety issues.

## **EQUALITY AND DIVERSITY AND HUMAN RIGHTS**

13. Meetings of the Authority should be open and accessible to all who wish to attend. The Police Authority will retain oversight of Force equality and diversity issues through involvement with the Force Diversity Group and the Equality & Fairness Scrutiny Group/Action Group.

## **CONCLUSION**

14. Members are requested to consider the proposed composition of Committees; meetings timetable for 2011/12 and allocate Members to the Force Boards and external bodies.

## **RECOMMENDATION**

15. It is recommended that
  - a) appointments are made as follows for the ensuing year:-
    - (i) to the Business Development Committee, including a Chair and Vice Chair;
    - (ii) to the Resources Committee, including a Chair and Vice Chair;
    - (iii) to the Policing Committee, including a Chair and Vice Chair;
    - (iv) to the Transition Oversight Group, including a Chair and Vice Chair;
    - (v) at least two Members to the Standards Committee in addition to the 3 lay independent Members.
    - (vi) three Members of the Authority to sit on the Appeals Committee on a rota basis;
    - (vii) Members of the Authority to sit on Police Appeals Tribunals on a rota basis;
    - (viii) five Members to the Humberside Police Authority Appointments Panel. This should include the Chair and Vice Chair of the Authority as well as the Chair of Resources Committee and an additional two Members;
    - (ix) four members to the Transitional Costs Sub Group;

- b) that the schedule of meetings outlined at Appendix 2 be approved;
- c) that Chair's Briefings for the Standing Committees be held at 9.30am on the day of the meeting;
- d) Determine the appointments to Force Boards, Groups and external bodies for the ensuing year, and
- e) Delegate responsibility to the Chief Executive, in consultation with the Chair and Vice Chair, to approve representatives to new groups established during the forthcoming year where such representation complements the Police Authority Corporate Plan.

**KEVIN SHARP**  
**Chief Executive**

**Contact Officer:-** Kevin Sharp, Neil Kingston and Louise Johnson (01482) 220786/220790/220731

**Background Papers:-** None

## APPOINTMENT OF MEMBERS TO COMMITTEES 2011/12

COMMITTEE	MEMBERSHIP OF COMMITTEE 2010/11	PROPOSED MEMBERSHIP FOR 2011/12
<b>Business Development</b>  Quorum of 4.	1 Councillor Matthews 2 Mr D Smith 3 Mr A Smith JP 4 Mr Gammon 5 Mr Southern 6 Mrs Taylor MBE 7 Mrs Spencer 8 Councillor Parsons 9 Councillor Black  <b>Chair – Mr A Smith JP</b>  <b>Vice Chair – Mrs Spencer</b>	1 Mr Gammon 2 Councillor Inglis 3 Mr Palmerley JP 4 Councillor Sharpe 5 Mr Southern 6 Mrs Spencer 7 Mr A Smith JP 8 Mr D Smith 9 Mrs Taylor MBE  <b>Chair –</b>  <b>Vice Chair -</b>
<b>Resources Committee</b>  Quorum of 4.	1 Councillor Matthews 2 Councillor Parsons 3 Mr Southern 4 Councillor Black 5 Mr Shipley 6 Mr D Smith 7 Mr Gammon 8 Mr Palmerley JP 9 Mr A Smith JP 10 Councillor Uzzell  <b>Chair – Mr Gammon</b>  <b>Vice Chair – Mr D Smith</b>	1 Councillor Cracknell 2 Councillor England 3 Mr Gammon 4 Councillor Inglis 5 Councillor Sharpe 6 Mr D Smith 7 Mr Southern 8 Councillor Sumpton  <b>Chair –</b>  <b>Vice Chair -</b>
<b>Policing Committee</b>  Quorum of 4.	1 Councillor Matthews 2 Mr Palmerley 3 Councillor Jawaid MBE 4 Councillor Rudd 5 Mrs Taylor MBE 6 Councillor Hull 7 Mr Shipley 8 Councillor Brookes 9 Mrs Spencer 10 Councillor Beasant 11 Councillor Uzzell  <b>Chair – Mr Palmerley</b>	1 Councillor Cracknell 2 Councillor Hull 3 Councillor Jawaid MBE 4 Mr Palmerley JP 5 Councillor Rudd 6 Mr A Smith JP 7 Mrs Spencer 8 Mrs Taylor MBE 9 Councillor Wheatley  <b>Chair –</b>  <b>Vice Chair –</b>

	<b>Vice Chair – Councillor Uzzell</b>	
<b>Transition Oversight Group</b>  Quorum of 4.	1 Councillor Matthews 2 Councillor Beasant 3 Councillor Uzzell 4 Councillor Hull 5 Councillor Brookes 6 Councillor Rudd 7 Councillor Jawaid MBE 8 Mrs Taylor MBE 9 Mrs Spencer  <b>Chair – Councillor Beasant</b>  <b>Vice Chair – Mrs Taylor</b>	1 Councillor England 2 Councillor Hull 3 Councillor Jawaid MBE 4 Councillor Rudd 5 Councillor Sumpton 6 Councillor Wheatley  <b>Chair –</b>  <b>Vice Chair -</b>
<b>Standards Committee</b>  Committee of 5 Members of which at least 25% must be Independent. Currently 3 (50%) are Independent with additional 'lay' members available from regional police authorities as required.  Quorum of 3, comprising 1 lay member and 2 police authority members	1 Councillor Rudd 2 Mr Shipley 3 Mrs Spencer  Independent Lay Members: 4 Mr Goolden 5 Mr Liversedge 6 Mrs Thomlinson  <b>Chair – to be appointed at the first meeting post AGM.</b>	1 Councillor Rudd 2 Mrs Spencer  Independent Lay Members: 3 Mr Goolden 4 Mr Liversedge 5 Mrs Thomlinson  <b>Chair – to be appointed at the first meeting post AGM.</b>
<b>Appeals Committee</b>	Three Members to be selected from the Human Resources Committee on a rota basis.	Three Members to be selected from the Police Authority on a rota basis.
<b>Police Appeals Tribunal</b>	Members of the Authority on a rota basis	Members of the Authority on a rota basis
<b>Humberside Police Authority Appointments Panel</b>  Quorum of 3	1. Ms Branton MBE 2. Councillor Rudd 3. Councillor Parsons 4. Mr A Smith JP 5. Councillor Uzzell  <b>Chair – Chair of the Police Authority</b>  <b>Vice Chair – Vice Chair</b>	Chair and Vice Chair of the Police Authority plus Chair of Resources Committee and 2 further Members.  <b>Chair – Chair of the Police Authority</b>  <b>Vice Chair – Vice Chair</b>

	<b>of the Police Authority</b>	<b>of the Police Authority</b>
<b>Transitional Costs Sub-Group</b>	1 Chair – Police Authority 2 Vice Chair – Police Authority 3 Chair – Resources Committee 4 Chair – Business Development Committee	1 Chair - Police Authority 2 Vice Chair - Police Authority 3 Chair - Resources Committee 4 Chair – Business Development Committee  <b>Chair – Chair of the Police Authority</b>  <b>Vice Chair – Vice Chair of the Police Authority</b>

**SCHEDULE OF MEETINGS 2011/12**

**Police Authority**

27 September 2011  
22 November 2011  
14 February 2012  
27 March 2012

**Business Development Committee**

19 July 2011  
13 September 2011  
8 November 2011  
24 January 2012

**Resources Committee**

12 July 2011  
20 September 2011  
29 November 2011  
7 February 2012

**Policing Committee**

26 July 2011  
25 October 2011  
31 January 2012

**Planning Days**

6 September 2011  
18 October 2011  
13 December 2011

Priorities Workshop – to be confirmed for a date in January

(all meetings take place on a Tuesday commencing at 10 am)